

International Student Application Form

Applicant:

Course:

APPLYING TO STUDY AT IKON

As an international student you are required to obtain a student visa to study in Australia. You are an international student if you are NOT one of the following:

- an Australian or New Zealand citizen (including dual citizens)
- a permanent resident of Australia
- a holder of a permanent Australian humanitarian visa.

Applications for admission for students on a student visa must be made using this form. Applicants are required to complete form and to send the completed application to Ikon along with supporting documents. The completed application will be processed, and the application assessed on the basis of the information supplied. Participants for each course offered by Ikon will be selected in a manner that reflects access and equity principles. Completion of the Application for enrolment does not imply that Ikon will make an offer to the applicant. Further details can be found in Ikon's [International Student Admission Policy](#) and on the Ikon website – [Application Process](#).

There are three simple steps to applying to study at Ikon:

1. Find your course
2. Check the entry requirements
3. Submit your application.

Places in all courses are allocated in order of receipt, so please ensure you send in your application as early as possible to secure your place. Where courses are at capacity, you may request to be placed on a waitlist.

A. COURSE PREFERENCE

Before completing this section, you should refer to Ikon's [courses](#), [locations](#), [course fees](#) and [key dates](#) webpages.

Course Name

094684N	Bachelor of Arts Therapy	097944E	Diploma of Arts Therapy
094685K	Bachelor of Counselling and Psychotherapy	097946C	Diploma of Counselling and Psychotherapy
102713G	Bachelor of Early Childhood Education	102714F	Diploma of Early Childhood Education

Campus Location	Intake Year	Intake Trimester
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- A1. Have you previously applied to study at Ikon? No Yes
- A2. Have you previously been enrolled in a course at Ikon No Yes If yes, Student ID

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B. PERSONAL DETAILS

Title	Given Names	Family Name
Preferred Name	Date of Birth	Gender

Disability & Additional Needs

The information below is used to support students with medical conditions, disability, mental health or additional needs during their studies. If you have a disability or medical condition, please indicate below and attach any relevant medical reports to assist in determining appropriate assistance, support services, equipment and facilities.

B1. Do you have a disability, long term medical condition or additional needs that may affect your studies?

No Yes

If yes, please indicate

B2. Will you require support services, equipment or facilities to support you? No Yes

B3. Would you like to meet with our staff to discuss the type of support which may assist you? No Yes

C. ADDRESS & CONTACT DETAILS

Home Country Permanent Address Details

These are your contact details in your home country. A post office box, roadside mail bag or other delivery point address cannot be used. Agent contact details must not be used.

Street Address	
Suburb/City	Province/State
Country	Postcode/Zipcode
Telephone	Mobile
Email	

Residential Address in Australia

These are your contact details in Australia (if known). Agent contact details must not be used.

Have you arrived in Australia already? No Yes If yes, please provide your contact details below

Street Address		
Suburb	State	Postcode

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Telephone

Mobile

Email

Emergency Contact Details

All applicants must provide an emergency contact. Your emergency contact should be someone who needs to be notified if something happen to you. Your emergency contact should know you personally. Do not put yourself as your own emergency contact. Agent contact details must not be used.

Title

Given Name

Family Name

Relationship

Telephone

Country
Code:

Area
Code

Number

Mobile

Email

C. PASSPORT & VISA DETAILS

Passport Details

Complete the section below by entering details as shown in your passport.


Citizenship

Country of Birth

Passport Number

Place of Issue

Expiry Date

 Attach a translated, certified true copy of the personal details page of your passport with this application

Applicant Visa & Immigration History

Complete the section below by entering details of past visa applications and visa history.

Country	Category of Visa	Date of Application	Outcome of Visa Application

C1. Do you already hold a current visa to enter and reside in Australia? No Yes

If yes, type of visa:

and visa expiry date:

C2. Have you ever been refused an entry to any country? No Yes

C3. Have you had a visa denied, cancelled or been deported? No Yes

C4. Have you ever breached or overstayed a visa? No Yes

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C5. Are you currently applying, or previously applied, for Australian Permanent Residency? No Yes

If yes, date of application

- ☐ If YES to C1, attach a copy of your current visa.
If YES to any of C2-C4, attach the visa rejection, cancellation or deportation notice (translated to English if required and certified)

IMPORTANT: It is your responsibility to ensure your visa allows you to study in Australia and covers the duration of your course. If you are unsure about the type of visa which is right for your circumstances visit the Department of Home Affairs webpage, [Getting a Visa](#).

Do you have current Overseas Student Health Cover (OSHC)? As a student you must maintain adequate health insurance for the duration of your stay in Australia. More information can be found [here](#).

D. ENGLISH LANGUAGE PROFICIENCY

You are required to demonstrate that you meet the minimum English language proficiency requirements set for your course. The requirements are specific to each course to ensure all students have the level of proficiency in reading, writing, listening and speaking English to progress and complete their studies. Applicants can meet the English language requirement in a number of ways, specific to their circumstances. For information about how to demonstrate your proficiency and the type of evidence to be attached to this application, refer to the [International Students](#) webpage. Evidence documents that are not in English must be translated and certified.

To evidence your English language proficiency, only tick and complete the box relevant to your academic background and circumstances.

English is my first language

English was the language of instruction for previous studies

Qualification

Awarding Institution (or School)

Start Date
Study

Completion Date

Partial Completion Current

I have completed an English Language Proficiency Test

IELTS TOEFL iBT Pearson PTE Cambridge C1 Overall Score Test Date

I have completed an accepted ELICOS EAP English preparation course

English Preparation Course Name

Awarding Institution (or School)

Start Date

Completion Date

Current Study

- ☐ Attach certified copies of relevant documents as proof of your English language proficiency with this application.

IMPORTANT: The Australian Government may also ask for proof of your English language skills during the visa application process. For more information visit the Department of Home Affairs [Student Visa](#) webpage.

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E. ACADEMIC ADMISSION REQUIREMENTS

PREVIOUS ACADEMIC STUDY

Ikon has a range of academic admission pathways available to students of all academic backgrounds and circumstances. In support of this application, provide the details of any previous academic qualifications and study below, ticking a box to highlight any current study or study that you have only partially completed. You must attach certified copies of academic transcripts to this application. Evidence documents that are not in English must be translated and certified. For more information about acceptable evidence and who can certify your evidence documents, refer to Ikon's [International Student Admission Policy](#).

Secondary School Study

Provide details of your senior secondary school education where it has been completed in the last two years. Overseas equivalency will be determined using the International Baccalaureate Selection Rank Conversion Table and Overseas Secondary Qualifications published by the University Admissions Centre (UAC).

Qualification (or Senior Secondary School Level)

Awarding Institution (or School)		Country	
Language of Instruction	Start Date (mm/yyyy)	Completion Date (mm/yyyy)	Partially Completed
			Current Study

Tertiary Study or Post-Secondary School Study

Provide details of your other previous academic qualifications and any current or incomplete tertiary study. Please list your most recent qualifications first.

Qualification

Awarding Institution (or School)		Country	
Language of Instruction	Start Date (mm/yyyy)	Completion Date (mm/yyyy)	Current Study
			Partially Completed

Qualification

Awarding Institution (or School)		Country	
Language of Instruction	Start Date (mm/yyyy)	Completion Date (mm/yyyy)	Current Study
			Partially Completed


Qualification

Awarding Institution (or School)		Country	
Language of Instruction	Start Date (mm/yyyy)	Completion Date (mm/yyyy)	Current Study
			Partially Completed

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-  Attach a certified copies of your qualifications and academic transcripts (do not send original documents)

E1. Have you ever been suspended or excluded from a course on academic or any other grounds? No Yes

E2. Are you facing suspension or exclusion from any current study on academic or any other grounds? No
Yes

-  If yes, detail the reasons for the suspension or exclusion below or attach the decision record (translated to English if required and certified)

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WORK/LIFE EXPERIENCE


Applicants who have not undertaken previous study may be admitted in recognition of their work and life experience. In support of this application, provide the details of your work and volunteer experience relevant to your course of interest. Please list your most recent roles first. Work/Life Applicants must also submit a 300-500 word written admission statement outlining their reasons for undertaking the intended course of study and addressing at least two of the set criteria. For more information on writing your admission statement, refer to the Admissions Statement Guidelines for Work Life Applicants via the [Application Process](#) webpage.

[only complete this section if you are seeking admission as a Work/Life Applicant]

Employer	Country	Current
Job Title (Role)	Start Date (mm/yyyy)	Time in Role
		Full-Time
		Part-Time
		Volunteer

Employer	Country	Current
Job Title (Role)	Start Date (mm/yyyy)	Time in Role
		Full-Time
		Part-Time
		Volunteer

Employer	Country	Current
Job Title (Role)	Start Date (mm/yyyy)	Time in Role
		Full-Time
		Part-Time
		Volunteer


 Attach your written admission statement to this application. It would be also beneficial to your application to attach a CV or resume.

F. RECOGNITION OF PRIOR LEARNING

If you have completed other academic qualifications at another institution, you may be eligible for credit towards your course. Applicants must make an application for course credit. It is not applied automatically. For more information about the recognition of prior learning application process, see Ikon's [Recognition of Prior Learning & Credit Policy](#).

Do you wish to apply for course credit in recognition of prior learning? No Yes

If YES. You will need to complete the *Application for RPL Form* and return it with certified copies of official subject outlines as evidence of your prior learning.

 **IMPORTANT:** You should be aware that receiving course credit may affect the duration of your course. If gaining course credit affects the course duration recorded in your Confirmation of Enrolment (CoE), it may also affect the duration of your student visa. You are strongly recommended to check any possible visa implications before applying for course credit that may result in a reduced course duration. Ikon are required to report all changes to the Department of Home Affairs via PRISMS.

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G. TRANSFERRING FROM ANOTHER PROVIDER


Are you transferring from another institution, university or college in Australia? No Yes

If yes, what is the name of the institution, university or college?

If yes, what is the name of the course?

If yes, have you been studying this course for longer than six months? No Yes

☐ If YES, attach a copy of the Letter of Release, Confirmation of Enrolment and Visa for the course above

 **IMPORTANT:** Under Standard 7 of the National Code 2018, an international applicant who is currently studying on a student visa with another education provider, and is in the first six months of their study for that course at the time of their application to Ikon, must obtain a letter of release from the other provider.

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H. GENUINE TEMPORARY ENTRANT SCREENING

The Australian Government requires a applicants for a student visa to show they are coming to Australia temporarily to gain a quality education. As such, all international applicants must satisfy Genuine Temporary Entrant (GTE) visa requirements. Ikon must also be satisfied that you are a genuine student before we can give you an offer. Please complete the following GTE-related screening questions to help Ikon to assess the genuineness of your intentions to study at Ikon. You must answer all the questions. If more space is required to answer a question, attach an additional document to the application form. For more information on the Australian Government's GTE requirements, visit the Department of Home Affairs webpage [here](#).

STUDY & CAREER PLANS

H1. What are your reasons for choosing to study in Australia rather than your home country?

H2. What are your reasons for choosing to study this course at Ikon?

H3. Does this course relate to your previous studies or work experience? No Yes

If 'NO,' why are you wanting to study this course? Explain your reasons for your choice and change of study and/or career plans?

H5. What are your future career plans? How will this course assist you achieve these goals in your home country?

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H5. What type of jobs will you be able to apply for in your home country after completing this course?

H6. What is the annual salary (in Australian dollars) in your home country for graduates who have completed a similar course? \$

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H7. What research have you done into other countries, institutions and courses before choosing Australia and Ikon as your study destination?

H8. Have you, in the past or currently, applied for admission to another course in Australia? No Yes
If yes, provide the details for the two most recent applications below.

Application Date (mm/yyyy)	Course				
Awarding Institution (or School)		Country			
Tick all the outcomes relevant to this admission application:	Successful Application	Offer Accepted	COE Issued	Course Completed	Enrolment Withdrawn
	Unsuccessful Application	Offer Declined	Visa Granted	Partially Completed	Enrolment Cancelled

Application Date (mm/yyyy)	Course				
Awarding Institution (or School)		Country			
Tick all the outcomes relevant to this admission application:	Successful Application	Offer Accepted	COE Issued	Course Completed	Enrolment Withdrawn
	Unsuccessful Application	Offer Declined	Visa Granted	Partially Completed	Enrolment Cancelled

H9. Have you made other applications apart from the two detailed above? No Yes If yes, how many

GAP IN STUDY OR EMPLOYMENT HISTORY

H10. Do you have any gaps in your study or employment history greater than six months? No Yes

If 'YES,' what are the circumstances or reasons for the gap? Include relevant dates.

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TIES TO HOME COUNTRY (OR COUNTRY OF RESIDENCE)

H11. What ties to your home country (or country of residence) support an intention to return after your study is completed?

Evidence you have significant incentives to return home by detailing your personal, financial, family, social and other ties such as military service.

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FAMILY & DEPENDENT DETAILS

! IMPORTANT: You can include family members when you lodge your visa application. The Australian Government considers your family member is your partner (spouse or de facto partner of the same or opposite sex), or your or your partner's dependent child. For information about including family on your student visa visit immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500#aboutVisa-index-3 and evidencing your relationship visit immi.homeaffairs.gov.au/supporting/Pages/evidence-of-relationship.aspx.

H10. Are you married or in a de facto relationship? No Yes If yes, provide details below for your partner

Date of Marriage (Relationship)	Spouse/Partner Full Name	Date of Birth	Citizenship	Country of Residence
------------------------------------	--------------------------	---------------	-------------	----------------------

- | | | |
|--|----|-----|
| a. Will your partner be joining you in Australia? | No | Yes |
| b. Has your partner ever been refused an entry to any country? | No | Yes |
| c. Has your partner had a visa denied, cancelled or been deported? | No | Yes |
| d. Has your partner ever breached or overstayed a visa? | No | Yes |

 If YES to any of the above, attach a copy of the partner's passport and/or visa rejection, cancellation or deportation notice as applicable (translated to English if required and certified)

e. Is your partner currently employed? No Yes If yes, provide their employment details below

Employer	Country	Full-Time
Job Title (Role)	Time in Role	Part-Time
		Volunteer

H11. Do you have children? No Yes If yes, provide details below

Name of Child 1	Date of Birth	Citizenship	Country of Residence	Will this child be joining you in Australia?
				No Yes
Name of Child 2	Date of Birth	Citizenship	Country of Residence	Will this child be joining you in Australia?
				No Yes
Name of Child 3	Date of Birth	Citizenship	Country of Residence	Will this child be joining you in Australia?
				No Yes

OTHER FAMILY & RELATIVES

H12. Do you (or your partner) have any other family or relatives living in Australia? No Yes If yes, provide details below

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Full Name	Date of Birth	Relationship	State Location	Status
Full Name	Date of Birth	Relationship	State Location	Status
Full Name	Date of Birth	Relationship	State Location	Status
Full Name	Date of Birth	Relationship	State Location	Status

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I. FINANCIAL CAPACITY

As part of the visa application process, the Australian Government requires you to evidence that you have the financial capacity cover your living costs, ie. you have enough money to pay for your stay in Australia. Living costs vary depending on where you will be living and studying. It is your responsibility to determine and cover your costs whilst living and studying in Australia. Even if you have permission to work, you must not rely on work to support yourself in Australia. Knowing the average cost of living and studying in Australia is an important part of your visa application and financial preparation. For more information about the costs of studying in Australia, visit studyinaustralia.gov.au/english/live-in-australia/living-costs and immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500#HowTo. For information about course fees at Ikon, visit ikon.edu.au/fees/.

ANTICIPATED COURSE FEES & LIVING EXPENSES

11. Have you researched the cost of studying and living in Australia? No Yes
12. Do you understand your obligation to maintain sufficient funds to pay travel expenses, course fees and living expenses for yourself and any dependants for the entire duration of your stay in Australia? No Yes
13. Are you aware that, even if you have permission to work while in Australia, you must not rely on your earnings from this work to support yourself or any dependents during your stay in Australia? No Yes
14. Are you aware Ikon reviews course fees annually and reserves the right to increase fees each calendar year? No Yes
15. Do you understand that Ikon may cancel your enrolment if you are unable to pay your course fees and are obligated to report this to the Department of Home Affairs which will impact your student visa status? No Yes
16. Complete the table below to show your anticipated annual course and living expenses for yourself and all accompanying family members (dependents) whilst living in Australia. You must calculate for your circumstances and complete in Australian Dollars (Column A) and use this [Currency Exchange](#) to convert to your Local Currency (Column B). You will be asked to demonstrate your financial capacity to cover these expenses by evidencing twelve-months of available funds as part of your GTE assessment (see [Evidencing Your Financial Capacity](#) below).

			COLUMN A	COLUMN B
Expense		Estimated Annual AUD	Annual Expenses AUD	Annual Expenses Local Currency
A. Course Fees	Year 1			
B. Living Expenses	Applicant	21,041		
	Spouse	7,362		
	Each Dependent	3,152		
C. School Expenses	Each Dependent (5-17 years)	8,296		
D. Travel Expenses	Applicant	2,000		
	Spouse	2,000		
	Each Dependent	1,000		
TOTAL				

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EVIDENCING YOUR FINANCIAL CAPACITY

17. How will you fund your course fees and living expenses while in Australia? Tick all that apply.

Self-Funding
Sponsor

Support of Partner/Family

Loan

Corporate Sponsor

Government

If you are relying on a loan or sponsorship, including financial support from relatives, are there any conditions?

No

Yes

If 'YES,' what are the conditions of the loan or sponsorship? When do you need to start repayments?

- 📎 Attach copies of the required documents specific to each source of funding you ticked in 17 above to demonstrate your financial capacity to cover the anticipated annual expenses at 16. Further information can be found here - [Evidence of Financial Capacity](#).

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J. STUDENT APPLICANT DECLARATION

In signing below, you acknowledge, confirm and accept the following statements in relation to your application and the information and supporting documentation you have provided. Please consider your answers carefully before you tick each statement and sign the declaration.

Financial Declaration

I am aware of the course fees and living costs for myself (and any dependents) for my stay in Australia and have the financial capacity and access to sufficient resources to meet these costs for the duration of my course.

I understand that my course fees are subject to an annual increase and have the financial capacity to meet any course fee increases.

I understand Ikon may request additional information or documentation to confirm my financial capacity and funding sources.

I understand Ikon may refuse to issue a Letter of Offer if it assesses my financial capacity as insufficient.

I am aware that I am required to make timely payments of all course fees, any associated study costs and funding my living expenses.

I understand Ikon will cancel my enrolment if I am unable to pay my course fees.

Application Declaration

I have read the *Admissions Policy for International Students* and understand the process for the application and assessment process.

I am a Genuine Temporary Entrant and Genuine Student and I have read and understood the conditions relating to these requirements as published by the Department of Home Affairs (accessed via immi.homeaffairs.gov.au/visas/already-have-a-visa/check-visa-details-and-conditions/see-your-visa-conditions?product=500). I understand my student visa may be cancelled if I breach the conditions of my visa.

All information provided is a true and correct record of my background and circumstances. I give Ikon permission to verify the authenticity of my claims and supporting documentation and seek information about the originating sources of information.

I will advise Ikon immediately if there is any change to the information I have given in this application or my visa status.

Ikon reserves the right to decline admission, vary a decision or withdraw any subsequent offer in relation to this application on the basis of incomplete, false or misleading information. I acknowledge that action may be taken if I knowingly supply false or misleading information.

I understand that, if I wish to transfer to another provider at some point, I need to be enrolled at Ikon for a minimum period of six months before I can request a transfer to another provider.

I consent to my personal information being made available to relevant Commonwealth and State agencies including the Department of Home Affairs pursuant to obligations under the ESOS Act and the National Code.

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I understand all documents submitted with this application become the property of Ikon and will not be returned.

I understand that Ikon makes no guarantee that I will be offered a place in my selected course or that places will be available for any particular course, and I acknowledge that Ikon may impose conditions on my enrolment in any course.

I have personally signed the application declaration below and my signature is true and correct and matches my passport.



Applicant (Student) Signature

Applicant (Student) Name

Date

Applicant:

Course:

K. EDUCATION AGENT RISK ASSESSMENT & DECLARATION

Prospective students of Ikon may apply directly or choose to use an education agent to assist them in their applications for admission and their student visa. If you choose to use an education agent, you must use an approved Ikon education agent. Approved education agents are carefully assessed and monitored by Ikon to ensure only reputable and experienced agents with expert knowledge of our courses represent our institution. For the list of approved education agents, visit ikon.edu.au/current-agents/.

Is an education agent assisting you with your application to study at Ikon? No Yes

If YES, your agent must complete and sign the declaration below as part of your application to study at Ikon.

If NO, you are applying directly and should leave this section blank.

Agent Use Only

Company or Education Agency Name

Agent Name

Position

Telephone Country Area Number
Code: Code

Mobile

Email

In signing below, you acknowledge, confirm and accept the following statements in relation to this application and the information and supporting documentation provided by the applicant. Please consider your answers carefully before you tick each statement and sign the declaration.

The applicant has been counselled and interviewed by me and all information provided to them has been current and accurate information as provided or approved by Ikon.

I am satisfied that the applicant is a Genuine Student and a Genuine Temporary Entrant and meets all financial and genuine temporary entrant requirements.

All information and supporting documentation provided by the applicant is a true and correct record of their background and circumstances and matches their passport. I have sighted all original documents and verified them as authentic.

I will advise Ikon immediately if there is any change to the information given in this application or to the applicant's visa status.

Ikon makes no guarantee that the applicant will be offered a place in their selected course or that places will be available in a course.

Ikon reserves the right to decline admission, vary a decision or withdraw any subsequent offer in relation to this application on the basis of incomplete, false or misleading information. Action may be taken if I knowingly permit false or misleading information to be submitted during the application and/or enrolment process.

Ikon may impose conditions on the applicant's enrolment in any course.

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The applicant has personally signed the application declaration and their signature is true and correct and matches their passport.

At all times I have acted honestly and in good faith, and in the best interests of the applicant.



Education Agent Signature

Education Agent Name



Date

Applicant:

Course:

L. APPLICATION CHECKLIST

Use the check list below to ensure the necessary evidence documents are submitted with your application form. All documents must be certified (and translated and certified if not in English).

 **IMPORTANT:** Incomplete applications will not be assessed and will cause delays in your application process. Go back over the application form to check the documents required as part of your application. These are identified throughout the application form by  however you should attach all evidence relevant to your circumstances and claims to best show how you meet the requirements for admission and those of a genuine temporary student wishing to study in Australia and at lkon.

Application Form

- Completed ALL sections of the Application Form
- Arranged for certified copies of all attached evidence documents
- Signed both Student Application Declarations
- Arranged for the Education Agent Declaration by your Education Agent [Section K, if applicable]
- Taken copy of your application and all attachments for your personal record

Passport & Visa Details

- Certified copy of the personal page of your passport
- Certified copy of your current visa (if already in Australia)

Academic Background

- Certified copies of academic transcripts for secondary school study
- Certified copies of academic transcripts for previous tertiary qualifications
- Evidence of relevant employment history such as resume, reference letters, commendations
- Written admission statement (required for Work/Life Applicants only)

English Language Proficiency

- Certified copies of documents to evidence English speaking background
- Certified copies of academic transcripts for previous studies where the primary language was English
- Certified copies of test scores from an accepted English Language Proficiency Test
- Certified copies of academic transcripts from an accepted English Preparation Course

Family & Dependent Details

- Copy of partner's passport (if applicable)
- Copy of marriage certificate (if applicable)
- Copy of dependents' passports (if applicable)

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Financial Capacity

Copy of income tax assessment

Copy of bank statements

Copy of loan documentation

Copy of financial guarantee or sponsorship arrangements

Other

Letter of Release (if currently studying with another provider for less than six months)

Certified copies of any visa rejection, cancellation or deportation notices

Certified copies of any suspension or exclusion decision notices for current or past study